



Thank you for your inquiry:

The Global Intern has one mission • to set motivated students on a career path that can lead them to soaring heights.

Our program is focused on developing your pre-professional experience, which can give you an essential advantage when applying for your first job or graduate school. Your internship is a professional experience first, and is made extraordinary by your cultural immersion in an exciting international setting.

*Why is an internship with The Global Intern special?*

- **Arranged internships in great work opportunities** • We place students in prestigious organizations such as fashion houses, media firms, government agencies, financial houses, museums and many others. Most internships are 8 - 12 weeks, and are unpaid.

You will be working side-by-side with professionals and gaining exposure to real work environments. This could include participation on project teams, customer interaction, constituency concerns, and assisting executives. It will also likely include some administrative duties such as making copies, answering phones and getting coffee/lunch for co-workers.

- **Professional preparation** • From the start, we make sure you are ready to contribute to your host organization and get the most out of your internship experience by providing:
  - A dossier outlining important information about your sponsor organization including competitive analysis, key biographies, history, macro economic conditions.
  - A mid-internship review. The Global Intern will assess your progress and make recommendations for the remainder of your assignment.
  - Professional advice regarding projects and other work issues during your internship. The Global Intern is your personal coach throughout the process.



- **Logistic support** • With The Global Intern, you're never alone during your internship. Throughout your experience we can provide:
  - Housing arrangements
  - Travel advice
  - VISA assistance
  - Health insurance
  - Embassy information
  - Currency/banking options
  - Reference handbooks
  - Maps and city guides
  - Contact information for support
- **An alumni network** • As a graduate of our program, you'll have exclusive lifetime access to our active network of former interns and sponsor company professionals. This includes membership in our private group within **LinkedIn™** professional networking site, an alumni newsletter and special events.

*What do we look for in a candidate? Someone who is:*

- Aware of the lifetime value of personal and professional relationships as well as experiences and skills.
- Comfortable as a representative of your home country, both proud of your heritage and humble enough to appreciate the achievements and influences of other cultures.
- Curious and inquisitive.
- Competitive in spirit.
- A motivated, self-starter with a passion for self-improvement.
- Professional in demeanor at all times.
- Flexible, able to improvise and accept uncertainty with cheer and calm.



### *What are the application requirements?*

- College transcripts.
- A written piece explaining your goals for the program, and anything else you'd want us to consider.
- Your preferred industry, field or area of interest.
- Biographical data.
- Background screening.
- USD \$50 non-refundable application fee.

### *What steps are involved in our placement process?*

- Completion of the application process.
- A pre-screening interview to help narrow the matching process for your internship.
- Compile a list of prospective sponsoring organizations that match your preferences.
- Based upon your stated preferences, we begin a process of presenting your candidacy to the organizations for acceptance. Interviews may be requested by the sponsoring organization.
- A final match and confirmation of placement.
- We have 3 sessions per year, although customized dates can be accommodated in some cases.

### *What are the costs involved with our arranged internships?*

- A USD \$50 non-refundable application fee starts the process.
- Most placement fees range between USD \$1,500 and \$5,000 depending upon the program and length of time.
- All other fees are separate (housing, food, travel, health insurance, phone, university credits, etc.). A more precise budget range will be developed once a program and length of time is developed.



We look forward to answering any additional questions you may have. This is an exciting time for you, and we would be honored to play a part.

All the best,

The Global Intern Team

